

CLUB MEET/EVENT APPLICATION FORM

TRACK & FIELD



To make a booking complete & submit this booking form to Athletics Victoria (sportdelivery@athsvic.org.au)

Review Page 2 in regards to required submission period

Club/Group:

Contact Person:

Address:

Suburb:

Postcode:

Contact Number:

Email:

MEET DETAILS

Competition Date:

Competition Alternative Dates:

Track

Field

Start Time:

Finish Time:

Start Time:

Finish Time:

COMPETITION EVENTS

100m	1,500m	Steeplechase	Relay Events	High Jump	Shot Put
200m	3,000m	Sprint Hurdles	Relay Distances	Pole Vault	Discus
400m	5,000m	Long Hurdles		Long Jump	Hammer
800m	10,000m	Racewalk		Triple Jump	Javelin
Other	Please List Other Events:				

Event Details (include age group and specification details for events on offer):

PERMIT REQUEST

Club Meet

(No Qualification or Records Valid)

State Permit

(National Qualification & State Record)

National Permit/World Athletics Permit

(F-Level Permit, International Qualification & National Record)

EQUIPMENT & ASSISTANCE REQUIRED

Please Note: Charges will be based on the level of services and equipment required by the event organiser.

Pre-Event

Equipment

Event Promotion

(AV Calendar & Website)

Timetabling

AV Portal Entry Set Up

(AV Portal Set Up)

Meet Manager Set Up

Services

First Aid Booking

Results Hub

(Meet Manager Required
for ResultsHub)

Officials

Photo Finish

(Camera, Start Kit, Computers)

PF Finish Light

(Confirm with AV if required)

Meet Manager

(Required if Photofinish being used)

EDM

(Electronic Field measure equipment)

Competition Equipment

(Eg. Start Blocks, Cones, Implements)

If you have ticked

Competition Equipment,

please list requirements:

Athlete Bibs

(Must be used for State & National/WA Permit meets)

Leg Numbers

(events 800m and over)

PA Equipment

Marquees

AV Van

PERMIT REQUIREMENTS

Permit Level	Officials	Equipment	Venue
Club Meet <i>No permit required</i>	Minimum level 1/2 officials are used and can be supplemented by using club volunteers and helpers.	All equipment must meet the health and safety regulations as defined in the Athletics Victoria Venue Audit.	Venue must be safe for use
State Permit Meet <i>Applications must be submitted to Athletics Victoria no later than 14 days before the event date.</i>	Minimum required Qualified Officials: Track* 1x Track Referee <i>(Min Level 2 Official)</i> 1x Chief Starter 1x Chief Timekeeper 2x Photo Finish Operators <i>(Events 800m and shorter)</i> 3x Manual Timekeepers Field 1x Field Referee <i>(Min Level 2 Official)</i> Per Field Event Site*: 1x Event Chief 1x Event Judge *Further Assistance from volunteers may be required	Photofinish must be used for all Track events 800m and below <i>Note: Timing gates are not acceptable</i> Events 800m and over may use 2x manual timekeepers or 3x manual timekeepers to allow ratified State Records Must have a wind gauge in use and a reading recorded for horizontal jumps and events 200m and below. All track and field equipment, weights and implements must adhere to World Athletics technical regulations. https://www.athletics.com.au/implement-weight-specifications/	Venue is strongly encouraged to be a listed World Athletics Certified Class 1 or 2 Track . Venue MUST be approved by Athletics Victoria for competition.
World Athletics/ National Permit Meet – F Permit Meet <i>Applications will be reviewed and considered by Athletics Australia. All applications must be submitted a minimum of 28 days before the event date.</i>	Minimum required Qualified Officials: Track* 1x Track Referee <i>(Min Level 3 Official)</i> 1x Chief Starter 1x Chief Timekeeper 2x Photo Finish Operators <i>(Events 800m and below)</i> 3x Manual Timekeepers Field 1x Field Referee <i>(Min Level 3 Official)</i> Per Field Event Site*: 1x Event Chief 2x Event Judge *Further Assistance from volunteers may be required	<i>Photofinish must be used for all Track events 800m and below</i> <i>Note: Timing gates are not acceptable</i> If events over 800m are not timed using electronic timing, events must have 3x manual timekeepers Must have a wind gauge in use and a reading recorded for horizontal jumps and events 200m and below. All track and field equipment, weights and implements must adhere to World Athletics technical regulations. https://www.athletics.com.au/implement-weight-specifications/	Venue MUST to be a listed World Athletics Certified Class 1 or 2 Track . Venue MUST be approved by Athletics Victoria for competition.