

What is the Athletics Victoria Committee ?

There are eight positions on the Committee elected by clubs that are affiliated with Athletics Victoria.

No more than two Committee members can be registered from the same affiliated club.

Each Committee Member is elected for a term of three (3) years or a lesser term where a Committee Member resigns before the term has ended. While the Committee can temporarily fill a casual vacancy, where a Committee Member stands down at an Annual General Meeting, whoever is elected into this position will hold office for the number of years remaining for that position.

The maximum term for any Committee Member is nine (9) years.

What is the role of the Athletics Victoria Committee?

The Committee is responsible for establishing the framework in which the business of Athletics Victoria is to be conducted. This includes:-

- good governance and high standards in due process and risk management;
- building the overall strategic plan including in-built metrics
- developing policies for the operation of the organisation and
- monitoring and evaluating the performance of the CEO.



How much time is spent on matters relating to the Committee?

The amount of time will vary depending upon a persons involvement with the Committee.

At present there are eight Committee meetings per year which are held every two months and generally on the first Tuesday in those months.

Based on the skills set that each Committee member brings, there are a number of sub committees that meet at least four times a year :-

Finance

Marketing & Communications

Remuneration & Nominations and

Awards

Committee Members are invited to nominate for each sub committee which are constituted at the first meeting of the Committee after the Annual General Meeting.

Based on information from the current Committee approximately 5 – 10 hours per week is the average time spent with matters relating to the Committee.



What type of skills are required for the Committee ?

Each Committee may be different but good practice is to have skills sets in the following areas:-

Strategy

Finance

Remuneration/Human resources

Audit/Legal Independence

Marketing/Sponsorship

Corporate/Government and

Sports Leadership

The Committee of Athletics Victoria recently undertook a skills audit across these seven areas which is represented in a diagram on the next page.

How do I nominate?

Nominations for the Committee must be writing on the prescribed nomination form that can be obtained from any affiliated club or online at athsvic.org.au.

You must be a fully paid member of an affiliated club and you will need to have your club representative confirm by signing the nomination form. Nominations must be sent to the CEO Athletics Victoria by email or fax before 5.00pm Wednesday 28th June 2017.



ATHLETICS VICTORIA Committee CURRENT SKILLS ASSESSMENT

FINANCE

STRATEGY

**REMUNERATION/HUMAN
RESOURCES**

**AUDIT/LEGAL
INDEPENDANCE**

MARKETING/SPONSORSHIP

CORPORATE/GOVERNMENT

SPORTS LEADERSHIP

