

ATHLETICS VICTORIA FOUNDATION Pty Ltd

Guidelines for Applications to the Athletics Victoria Trust Grants Program

The following sets out the expectations of the information required to be contained in applications under the Athletics Victoria Trust Grants Program.

Applicant

Applications can be made either by an:

- Individual AV member including athletes (or their guardian), official or coach;
- AV Club;
- AV Zone; or
- Athletics Victoria.

Endorsement of Application

All applications must be endorsed in accordance with the table below:

Applicant	Endorser
Individual AV member – athlete	Affiliated Club President
Individual AV member – official or coach	Affiliated Club President or the AV officials/coaching coordinator
Club	Club President
Venue / Zone	Zone Chairperson
AV	CEO and President

Grant type

All grants must support the Athletics Victoria Foundation's objective of providing funds for the benefit of athletics in Victoria.

To assist with grant applications, funds can be sought for the following:

- Training and development – includes costs associated with program/course fees, travel and accommodation.
- Equipment – core equipment needed to successfully participate in the sport.
- Improved facilities – for example tents to provide shade etc.

An 'other' category has also been included to applicants to seek funds for activities and projects which may not fit the categories above, but do meet the criteria as described below.

Criteria

Each application must indicate which of the following criteria the application meets:

- Must be for the betterment of the sport in Victoria
- Increase the leadership, skills and capability of volunteer/s
- Encourage the retention and growth of volunteers and athletes
- Meets the appropriate equipment standard (where relevant);

Some applications may meet more than one of these criteria, and in such cases, the application form should refer to each of the relevant criteria.

All applications **must** detail how the funding will address and/or contribute to addressing the criteria. Applications **will not** be considered if this is not provided. Additional supporting documentation can be provided to support the application.

Alignment to the Trusts' Objective

The application **must** include how the proposed grant will support the betterment of athletics in Victoria.

Costs

All costs for which funding is sought must to be fully identified and provided in the application.

While a co-contribution is not mandatory, an appropriate co-contribution specified as part of the grant application may be considered favourably as a factor in the overall assessment.

Assessment

Assessment of the applications will be undertaken by the Trustees, being the Directors of Athletics Victoria Foundation.

Successful and unsuccessful applicants will be advised via email. Successful applicants will be required to enter into a grant agreement that covers the proposed funding requirements and reporting obligations.

At all times, distribution is at the discretion of the Trustees.

ATHLETICS VICTORIA TRUST GRANTS PROGRAM - APPLICATION FORM

Application Type

- Individual (inc athlete, coach or official) Club
 Venue/Zone Athletics Victoria

Applicants Contact details

Name _____
Address _____
Telephone _____
Email _____

Endorsement

Endorser's name _____
Endorser's position _____

Grant Area

- Training and development
 Equipment
 Facilities

Criteria

- Betterment of the sport in Victoria
 Increase the leadership, skills and capability of Volunteer
 Encourage the retention and growth of volunteers and athletes
 Meets the appropriate equipment standards

Explanation of funding sought and alignment with relevant criteria:

Details of Purchase

Item/s _____
Cost \$ _____
Co-contribution Yes No Amount \$ _____

