

Position Title	<b>Age Group Team Manager</b>
Event	<b>2018 Australian All Schools Championships</b>
Location	<b>Adelaide, SA &amp; Lakeside Stadium, Albert Park</b>
Time Requirement	Victorian All Schools Track & Field Championships - (Fri 3 Nov- Sun 5 Nov) - 1 x 2 hr shifts Team Managers Meeting - TBA Departure - Thursday 7 December (departing 3pm) Return - Sunday 10 December (returning 9pm)
Line of Reporting	<b>State Team Manager – Sean Whipp</b>
Benefits	Travel, Accommodation & Meals Victorian Team Manager Uniform Opportunity to gain significant experience & network with athletic parents, coaches & athletes
Tasks pre-departure	Assist with information/ uniforms at Victorian All Schools (1 x 2 hr shifts) Answer athlete/ parent questions during Victorian All Schools Assist with Athlete check-in at airport
Responsibilities	Gain a good knowledge of athlete names / events / school affiliations Identify athletes that may require assistance with warm up / pre event instruction Ensure athletes observe call room/ check in times at competition venue Provide a daily summary of athlete results, PB's, injuries Report athlete injuries to team medical staff Complete medical / incident forms as required General Supervision of Athletes with appropriate duty of care Behaviour Management Daily Co-ordination of Transportation of Athletes in relevant age group Point of contact for parents of athletes in specific age group Post Event Evaluation
Skills Required	Strong Leadership Effective Communication Enthusiasm & Motivation Good understanding of the sport of Track & Field
Other Requirements	Current Working with Children Check Current First Aid Qualification (desired) Mobile Phone (number published 7 days before departure)
To apply	Please submit a resume, plus a written statement detailing relevant experience in athletics, coaching & team management environments to <a href="mailto:sean@athsvic.org.au">sean@athsvic.org.au</a> by 5pm October 20 <sup>th</sup> – successful candidates will be contacted during the week starting October 23 <sup>rd</sup> .